

Adventure Activities Licensing Service

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SUPPLEMENTARY REPORT

Licence Applicant Yorkshire Dales Guides Ltd

Centre Name Yorkshire Dales Guides

Ref. No. R2476

Operational Base Hornby Laithe Barn

This report is submitted following :

observation of activities to complete the inspection process.

Contact Person during Inspection Steph Dwyer Mike Bottomley

Contact Position Managing Director Managing Director

Inspector Anne Salisbury

Date of inspection 5.7.2018

Time on Site 4.5 hour(s)

About this Report

- This report has been prepared from information provided by a duly appointed inspector. You should act on the requirements of this report which supersede any previous correspondence or discussion.
- The final decision of the Licensing Authority will generally be in the form of the licence document, where applicable. The licence will be forwarded to the provider when any required information has been received and full payment has been made.
- In some cases you may be instructed to make changes to the way you operate and you should note any required time scale.
- In other cases you may be offered advice. In these cases you should use your own expertise and discretion to decide if it is applicable or necessary.
- In all cases the continued management of safety remains the responsibility of the provider and not the Licensing Authority nor the Licensing Service.
- Your licence, where one is applicable, will show the licence holder as **Yorkshire Dales Guides Ltd** and the operational base as **Yorkshire Dales Guides**.

- Similarly, you should check that the “Activities offered by the provider” section, if shown, is accurate. This matrix may contain activities which are not licensable. These will not appear on any subsequent licence document and may not have been considered as part of this inspection.
- You should also check that the audit of provision section, if shown, is accurate.

Please advise us as a matter of some urgency if these details are not correct.

- You should be aware that you have the right to make a representation to the Licensing Authority on any decisions made by them. In the first instance representations should be to the Head of Inspection of the Adventure Activities Licensing Service.

During an inspection on 5 July, 2018 the following aspects of the organisation were considered.

1 About this provider

Yorkshire Dales Guides Ltd. was taken over by Steph Dwyer and Mike Bottomley in April 2018, when they applied for their own licence under this trading name.

Details of the provider were given in the Main Report of 16/4/18.

2 About this visit

This visit was made to inspect the practical application of safety management systems by observing an activity.

3 Activity observation

3.1 There was a large school from Hull camping in the adjacent field to the Hornby Laithe barn and also using the self catering building, not connected to Yorkshire Dales Guides (YDG), but using them for two groups per day of activity during their residential. The school teachers led walks up local hills for the other groups. The pupils were aged around 13.

3.2 With YDG, one group were caving for half a day and the other group climbing and undertaking team challenges in the barn area and adjacent fields. The groups would swap over in the afternoon.

3.3 The inspector attended the morning staff meeting where logistics were discussed, the weather forecast noted and all medical information given to instructors working for YDG.

3.4 The inspector went with the caving group to the Long Churn caves. The group of twelve was divide into two with Steph and Michael “Slug” Hale leading. Steph has been caving for many years but works on a Statement of Competence at present before undertaking BC Level 2 assessment and CIC training. Slug is CIC and one of the team leaders for the local, Cave and Mountain Rescue Team with many years experience.

3.5 Steph had a boy in her group who had the use of only one eye, with a teacher and 6th former accompanying, so she took five pupils and Slug took 7 with another 6th former and the inspector.

3.6 This was a short morning session. The group observed was introduced to the ‘rules’ of going underground and taken slowly into a large stream passage and walked up this to Dr Bannisters handbasin. The group then returned to a point where they could lead themselves through a small passage to meet the instructor and continue down through two pools and out via Diccan entrance which entailed some crawling.

3.7 Slug pointed out some features in the cave and gave educational interest about how limestone is formed and why the cave was shaped as it was. The group responded well to being in the cave which was also cool compared to the 28 degree heat outdoors.

3.8 The inspector asked what safety equipment was carried and what the emergency procedures were. She had heard Steph outlining this with the whole group on the walk up to the cave. Each adult carried and emergency response card with them.

3.9 The inspector also checked the risk assessment and operating procedures for caving when back at the barn and was satisfied that the session seen and questions posed were answered well and the activity conducted in line with good practice and to YDG's safety management systems.

4 Matters arising

There are no matters arising from this inspection visit.

Recommendations and conditions regarding the granting of a licence

The inspector recommended that the licence should continue

Duration 2 years

Additional Conditions

Notes

Report Prepared by

Anne Salisbury

Date report prepared

6.8.2018

Further action to be taken by the Licensing Service

Further action taken



Endorsement by The Adventure Activities Licensing Service

Date received 06.07.18

Reviewed by Marcus Bailie, Head of Inspection

Date 09.07.18

Comments

Licence decision Minded to Issue 20.04.18
 Continue 09.07.18

Marcus Bailie, Head of Inspection

Duration of current licence **to run from** 01.05.18 **to** 01.05.20



Is there an Audit included with this report? Yes No

Department	Unit / Group / School Name	Audit Contact name	Audit Contact position	Audit Activity in scope?
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